







CATEGORY WRITTEN PAPER – PORTFOLIO

Bourdier

	A	B	C	D
 VOCABULARY GRAMMAR 20%	Appropriately uses correct and academic vocabulary with a high degree of effectiveness High grammar proficiency, awareness of grammar rules. Students has used a spellcheck tool.	Appropriately uses correct academic vocabulary with some effectiveness uses correct grammar most of the time	Sometimes appropriately uses correct vocabulary and grammar Student does not conjugate any verbs. Several words do not exist.	Rarely uses or does not appropriately use correct vocabulary and grammar.
 PORTFOLIO FORMAT 10%	Candidate has worked on the portfolio so that it respects the required format (instructions). Each part is properly labelled and in order. Student created the right menus	The Portfolio almost respects the required format defined in the instructions. Pictures are relevant.	The portfolio is poorly designed and formatted, it is lacking some pictures and it follows inconsistently the instructions.	Student does not respect the format and has obviously not read the instructions.
 PROJECT 20%	A specific “professional project” is presented clearly with relevant information and covers the 5 steps. Student provides a comprehensive analysis and synthesis of his/her objectives, background, and plans.	A specific “project” is stated and described, but few parts are lacking. The flow of information does not respect the instruction and lacks logic.	The professional project is barely described and some parts are lacking. The order is illogic.	Stated without clarification Not sure what is going on.
 CV 15%	Student’s CV is well organized, clear easy to navigate, and respects French rules. Student uses substantives. It is creatively formatted. The 6 sections are properly populated.	CV is almost respecting the instructions. One section is missing, the competences are not valorized. The formatting could be improved.	CV is lacking coherence, student did not use substantives. The Cv does not fir the profile.	This is not a French CV.
 CV Video 15%	The CV video is well organized, the candidate is showing originality and answer the 6 parts. The key words have been added over the video.	CV Video is lacking information, is too long, and does not show all key words. It needs some improvements.	CV Video is not original, it has no staging. it does not invite for a meeting.	The CV Video will keep recruiters away.
 DETAIL 20% (10 – 10)	The candidate has developed the 2 main sections (education and experience) in an efficient fashion, with a nice touch.	Some information appear but it is lacking attractiveness. The posts require more work.	The added information are incomplete, and the posts are poorly formatted.	There is an obvious lack of details and no lay out.

Portfolio Menus

1. Projet :

Le projet (300-500 mots)

1. Votre projet sur le long terme –ultime objectif)
2. À quoi cela correspond (quels savoirs sont nécessaires)
3. Ce qu'il faut que vous fassiez pour l'atteindre
4. Où en êtes vous à ce jour (ce que vous avez déjà fait)
5. Votre prochaine étape, sur le court terme ce que vous allez faire

2. CV

1. État Civil
2. Accroche
3. Compétences
4. Expérience
5. Formation
6. Centres d'intérêt/autres éléments

3. CV Video (ressemble à la lettre de motivation)

1. Introduction qui je suis
2. Ce que je cherche
3. J'ai les compétences nécessaires pour le poste
4. Ce que le poste va m'apporter
5. Pourquoi je suis le candidat idéal
6. Je veux vous rencontrer

4. Détails

Reprend les éléments du CV pur l'éducation et pour l'expérience et enrichit avec détail et photos.